

## **Registration and Logging In**

Certain features of the Heritage Trail require the user to be registered and logged-in. Where a feature requires the user to be logged-in, a login dialog will be presented, which includes text boxes for Login name and Password. This dialog also has links to register a new user and reset password for an existing user. When a user is logged in their name is displayed at the top of the map window, along with a logout link.

## **Find a Place**

1. Select 'Find a Place' from the dropdown menu in the Find dialog.
2. Type at least three letters or more into the search box in the Find dialog.
3. Search results matching the text will be returned beneath the text box.
4. Click on a result to zoom the map to the appropriate location.

## **Find a Historic Feature**

1. Select 'Find a Historic Feature' from the dropdown menu in the Find dialog.
2. Type at least three letters or more into the search box in the Find dialog.
3. Search results matching the string will be returned beneath the text box.
4. Click on a result to zoom the map to the appropriate location.

When a search result has been selected, further information about that trail is shown in a new dialog: The Historic Features layer is selected in the Map Key dialog, and the selected feature is zoomed to in the map window and highlighted. A new dialog pointing to the selected historic feature is shown displaying the following information:

- Full name of the historic feature.
- Brief description and period.
- Photo thumbnails, if available.
- Link to the feature page at Heritage Gateway1 with further information.

## **Submit New Trail**

Click on the 'Submit new trail' button in the Map Key dialog. The user must be logged-in to submit a new trail. A New Trail dialog is displayed. Fill in the following details of the trail:

- Name - up to 30 characters.
- Description - up to 100 characters.
- Notes - up to 200 characters.

The trail itself can be added by either:

- Clicking on the 'upload a KML or GPX file' in the New Trail dialog to upload a pre-existing track (e.g. recorded using a GPS device or suitably-equipped mobile-phone).

- Drawing the track on the map, using the instructions shown in the New Trail dialog.

Add photos if required by clicking on the 'Add photos' button in the New Trail dialog, clicking on the map where the photo should be located, and uploading the photo using the file selector. When complete, submit the new trail by clicking on the 'Submit' button in the New Trail dialog.

New trails will go through an approval process with an administrator before being available.

### **Rating a trail**

1. To rate a trail for difficulty; hover over the Difficulty rating stars in the Find dialog and click on the appropriate star to your rating. The user must be logged-in to rate a trail.
2. To rate a trail for enjoyment; hover over the rating stars in the Find dialog and click on the appropriate star to your rating. The user must be logged-in to rate a trail.

### **Commenting on a trail**

To comment on a trail, click on the 'Add a new comment' link in the Find dialog. The user must be logged-in to comment on a trail.

### **Download a trail**

1. Click on the Download icon in the Find dialog.
2. Select gpx or kml format.
3. Click on the Download button or use the QR code to download to your mobile device.

### **Share a trail**

1. Click on the Share icon in the Find dialog.
2. Select the platform you wish to share the map URL with or copy the URL from the text box to share manually.

### **Uploading photos to a historic feature**

- Click on the '+' icon in the Photos section of the Historic Feature information dialog. Photos will go through an approval process with an administrator before being available.

### **Report an issue for a historic feature**

- Click on the 'Report an issue' link in the Historic Feature information dialog. The user must be logged-in to report an issue.